



Employee Handbook

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Welcome

Welcome to Indigo Lounge. This employee handbook is meant to remind us all what is most important to us here at Indigo Lounge. This handbook is not a contract but a guidebook. We hope it helps us all stay focused on our journey toward excellence! As we advance, Indigo Lounge policies are subject to change.

Philosophy

1 Safety First

Safety First means help keep the salon safe for yourself, for your fellow team members, and for the guests. Take care to keep the floors free of items people could slip on. Follow health and safety regulations. Conduct yourself in ways that promote safety, so we can all enjoy Indigo Lounge!

2 Lounge environment

We have our doors open to all stylists who, like us, desire the best environment in which to practice their craft. Through our words and actions, we endeavor to keep Indigo Lounge a professional, fun, creative place for our style team to progress in.

3 Team work

We are a style *team* at Indigo Lounge! We work together assisting each other to each achieve our own unique, full professional potential. By sharing our skills with each other and keeping them current, together we achieve *brilliance in hair!*

4 Community

The boundaries of our team extend to our guests and into the local community. We foster good relationships with our guests. We regularly give to charity. We donate our professional skills to local fund-raisers. We recycle for the environment. We pay it forward.